

BUSINESS AND INFORMATION TECHNOLOGY DIVISION
2015 Executive Fall Meeting
Oklahoma Department of Career and Technology Education
Stillwater, OK
Business Meeting Minutes
October 20, 2015

Call to Order

President Cindy Adams called the meeting to order at 9:48 a.m., and had the BITE members introduce their guests. Guests presents:

Members Present

Cindy Adams, Carrie DeMuth, Pam Hulsey, Daniel Devers, Angela Brownfield, Brenda McClain, Emily Goff, Liz Dinkins, Penny Lovell, Hital Damani, Janet Harris, Afton Jameson, Kathy Lowry, Christie Hyatt, Dayna Stephens, Teresa Pinkston, Sheila McMurry, Athena Frank, Daniel Devers, Betty Lowrance, Sherri Gleaves, Sharon Hudson, Rachel Phillips, and Meredith Walker. BITE Division staff were present to give updates in their respective areas of responsibility.

Marketing officers were invited to attend the meeting. By an approval vote of the BITE division members, Marketing has joined the BITE division. The new division name will be BMITE, Business, Marketing, and Information Technology Education. There are approximately 47 members. The Career Tech Council will officially approve this venture in their meeting this week.

Hall of Fame Banquet

The Career Tech Hall of Fame banquet is tomorrow night at Francis Tuttle Technology Center. There was online discussion by the division officers whether to sponsor a table in recognition of our first BITE member to be inducted, Dean Denton. There was an email vote taken "to reject the proposal to fund a hall of fame table due to funding with request for an email vote." Following the bylaws, the proper amount of time was given to discussion and then the vote called. The motion passed 7-6. The remaining discussion is to take place in the New Business.

Approval of Minutes

Minutes were read by Daniel Devers and approved as written. Motion to approve from Penny Lovell with a second from Christie Hyatt.

Treasurer's Report

Outgoing Treasurer, Pam Hulsey, created a budget of funds as determined by current financial obligations of the division. This additional report was to help officers see how our funds are obligated and the amount of our working capital. Carrie DeMuth stated that we should be promotion our division at the national level and encouraging our new members to get involved. Pam reported that there have been no stipends paid to attend conferences since 2011, perhaps because schools paid their expenses. Bylaws state that

BITE will match OKACTE stipend up to \$500 to attend the next level. Hital Damani suggested this read “difference up to \$500, not simply \$500 matching.” This would need to be a bylaw change which would need to go before the membership at Summer Conference.

BITE gifts were not included in the budget presented so it was suggested to allow \$1500 for that expense. The membership committee will discuss this within their committee time.

Carrie DeMuth suggested that we might honor Dean with a plaque or something that would be personal and mean a lot to Dean. Liz Dinkins noted that we need something in place so if this type of item comes to the division in the future, that we can take action in a more timely manner. Carrie DeMuth and Cindy Adams both took some personal responsibility for the delay.

Cindy Adams mentioned the “President’s Challenge” she charged officers with in the meeting correspondence. The charge was for a \$5 contribution to be given as a donation to the PAC committee. Pledges should be given when not on state property.

Pam Hulseay gave the Treasurer’s report. A motion to approve was made by Daniel Devers with a second from Dayna Stephens. Motion carried.

Reporter Update

Daniel Devers has assumed the responsibility of report for Don Helm who has taken different employment. Daniel asked that minutes, committee reports, etc. be sent to him at daniel@meridiantech.edu.

Regional Updates

North Central – Angela Brownfield reported that training is being planned.

Northeast – Brenda McClain reported a Swap Shop was held on September 24. The meeting was based around a drone she had purchased a drone from a grant she received.

Northwest – Emily Goff stated her region will be using webinar sites for training and the time will be posted on the BITE site.

South Central – Liz Dinkins reported that she corresponded with her area and requested activities happening in classrooms. She had a great response and produced a newsletter to share with the region. She also mentioned that approval for a portfolio-based assessment is being sought to replace testing levels 1 and 2.

Southeast – Penny Lovell reported a date of December 3 has been set. Brian Campbell will present on Mindtap. Christy Hyatt will present on Google Forms.

Southwest – Afton Jameson and Rachael Phillips attended the Adobe Macs conference and reported it to be the best they had ever attended.

Bite Division Updates

Carrie DeMuth reported:

- BITE Advisory Committee meetings to be done differently in the future; 2016-new program areas will be coming out; meeting November 10-sign up to attend in one program area only.
- Evaluation standards have changed. The State Board has approved new standards. Baldrige is being used by some schools for evaluation but this left out Career Tech. A blended model is being developed to address this. High Schools are now on a five-year rotation.
- Teacher Certification has changed drastically.
 - If a teacher has a standard teaching certificate, they will not be required to take the nine hours formerly required to be a career tech teacher. Teachers will be required to take the OSAT and attend New Teacher Academy.
 - If a teacher candidate has a bachelor's degree but no teaching certificate, they may be able to get a provisional by using Professional Development in lieu of college hours or various other options.
- There have been budget cuts at the agency. If services are cut much more, we will lose Federal funds due to federal requirements
- Jack Hedrick – new staff member overseeing Marketing and DECA

Jackie Arnold reported:

- A budget of the summer conference based on membership as well as a breakdown of expenditures.

Dustin Devers reported:

- Fall Leadership Conference:
 - There is a 35% increase in registrations for Fall Leadership Conference.
 - We have approximately 1,327 BPA members and 366 DECA members.
 - There will be advisor workshops; Rhett and Kelly will be presenters.
 - There will be a buffet sandwich lunch bar.
 - Chain of Love is short of their goal this year currently being only at 56%.
 - Advisor volunteers were done through a separate email this year.
 - There will be a College Fair.
- State Leadership Conference
 - SLC will be March 1 for competitive events only at OSU-Okmulgee. Contests will begin around 10 a.m. and end about 5 p.m. There will be a lunch option for purchase at the Student Union.
 - Advantage – no distractions on day of competition; contest results graded and accuracy verified.
 - March 8 & 9 will be the Leadership Development Conference portion of SLC at the Marriott Tula Southern Hills. The Crown Plaza will be used for overflow. This will probably be a separate registration.
 - There will be professional presenters, state officer workshops, and other presenters. There will be three rotations throughout the day.
 - Business meeting to be held at the Marriott.
 - State Officer Campaign booths will receive a greater emphasis.

- March 8 – PS Awards Session. Planned from 7 p.m. – 9:30 p.m. It was suggested to move the time up so both may participate in the special event.
- March 9 – Secondary Awards Session. Planned from 9:30 a.m. – 12:30 p.m.
- A Special Olympics walk was suggested.
- Room monitors will be needed. Courtesy Corp will still be available.
- This format is a pilot this year with nothing determined yet for 2017.
- Option might be to rotate between Tulsa and Oklahoma City in the future to better serve the Oklahoma constituents.
- Contest Changes
 - There will be no Oklahoma Supplement this year.
 - The submission date for pre-submission should have been reported to be January 30.
- National Leadership Conference
 - Boston, MA; Sheraton Copley; 50th Anniversary.
 - Register quickly due to quick turnaround and hotel accommodations.
 - Special Event not yet decided but there has been some discussion about renting a level in Fenway Park.

Committee Reports

- Awards – Janet Harris
 - Awards will be aligned with National Awards as soon as they are available. Nomination forms will be sent out requesting a brief description and innovation will be a factor.
 - Interviews will be held on a separate day from the BITE Advisory Committee meeting.
- Audit – Angela Brownfield
 - Will soon be combining with Marketing. Will be adding budgeting to their duties.
 - Recommended name change for committee to Finance Committee.
- CTAC – Afton Jameson; not given
- Diversity – Brenda McClain
 - Seeking more applicants for the Kaleidoscope Award
- Legislative, Christie Hyatt and PAC, Dayna Stephens
 - PAC is down. Only 24% of ACTE members are contributing. Seeking ideas for increasing participation.
 - Fifty-eight members in our division contributed this year. PAC membership is \$20.
 - As of 9/20/15, PAC amount was \$57,000.
 - Skye McNeil has been named new OKACTE Director. Her challenge is to hand out “real money,” not a \$50-\$100 donation.
 - It is important to educate our new legislatures. \$21,000 has been given.
 - Funds are not given based on politics, but based on Career Tech. support.
- Membership – Rachel Phillips (replacing Cindy Mitchell as chair)
 - Increase of 5% (10 members).

- Discussion on ways to help new teachers become members and understand the importance of their membership to the division.
- Nominating – Pam Hulseley
 - Planning to have two names for each open office targeting 3-5 year teachers and marketing teachers.
- Policy – Athena Franks and Daniel Devers
 - Accepting changes from committees for bylaw changes
 - To integrate Marketing Division into the bylaws
- Mutual Benefits – will get from Cindy
- Scholarship – Emily Goff (replacing Sonora White as chair)
 - A recommendation was made to name one of the BITE scholarships for Dean Denton, soon-to-be inductee into the Career Tech Hall of Fame. The scholarship will be named the “Dean Denton BMITE Scholarship Award.” The highest-ranking applicant for the BITE scholarships will be named to this particular scholarship.
 - Carrie DeMuth will announce this new scholarship title at the Career Tech Hall of Fame tomorrow evening when she speaks on behalf of Dean.
 - The Scholarship Committee will contact Dean for his input to any changes in criteria for the scholarship.

New Business

- Gift for Dean Denton – Suggestion we present Dean with a gift at August Conference.
- CTAC – Skye McNiell officially hired.
- EdCamp CTE to be held in Tulsa on June 2, 2016.
- ACTE – Janet Harris recently completed her interview for National CTE Teacher of the Year. She will be representing the BITE Division in November at the conference in New Orleans.

Adjournment

I have no idea who made the motion/second