

Policy Committee Report

The Policy Committee met in the Fall and the Spring Meetings of the BITE Division. BITE Division Policy Committee updated the current by-laws for a name change to update the by-laws to match the acceptance of the marketing division into the business and information technology division. The Business and Information Technology Title has been changed to Business, Marketing and Information Technology within the by-laws of the division.

Please see the following changes to the by-laws.

These changes were posted to the website 7/2/2016. At the 30-day mark for review for the membership.

Article I. Name

Add Marketing to the name of the organization to read, Business, **Marketing** and Information Technology Education.

Designate abbreviation changes from BITE to BMITE. Letters to officially designate the organization as BMITE.

Article II. Purpose

Abbreviation change from ~~BITE~~ to **BMITE**.

Section A. add marketing to the purpose to read:

To increase the effectiveness of business **and marketing** throughout the state and nation and to encourage more involvement at the regional and national level.

Section B. add DECA and to read:

Emphasize and encourage the promotion and expansion of Business Professionals of America (BPA) **and DECA**.

Section C. add marketing

Encourage and promote participation among business, **and marketing**, and information technology educators at all educational levels.

Article III. Membership

Section A. #1 – add marketing. To read:

1. All persons interested in business, **and marketing** and information technology shall be eligible for membership.

Replace BITE with BMITE and remove cost of dues.

3. Dues shall be collected annually at summer conference. ~~BITE-BMITE~~ dues ~~of \$25 (twenty five dollars)~~ shall be collected at this time.

Article IV. Officers

Add A. Officers – **Shall consist of and shall be elected by the membership.**

Corresponding letters shall be changed to coincide with addition to the bylaws.

Section B. Duties of the Officers

2. Replace BITE with BMITE and change committee to council.

The President shall preside at all meetings, appoint such committees as are necessary to conduct the organization, and serve on the ~~BITE~~ **BMITE** Executive Board. The President will also serve on the CareerTech Administrative ~~Committee~~ **Council (CTAC)** and chair BPA **and DECA** Day at the Capitol. The President shall serve as the Voting Delegate, representing the ~~BITE-BMITE~~ Division at the National ACTE Conference, with the ~~BITE~~ **BMITE** Division matching the stipend paid by OkACTE to attend. If the President is unable to attend the National ACTE Conference the President-Elect will serve as the Voting Delegate. In addition, the President will plan activities at the leadership conference and communicate condolences and congratulations to members on behalf of the ~~BITE~~ **BMITE** Division. The President shall have a \$100 budget set aside to attend OkACTE professional development opportunities during the school year.

3. Replace BITE with BMITE.

4. Replace BITE with BMITE.

5. Spelling Error corrected server corrected to serve. Grammar Error corrected from disburses to disburse. Replace BITE with BMITE.

6. Replace BITE with BMITE. Add term to reporter.

The Reporter shall be responsible for updating and maintaining the Division website and submission of articles to other publications. **The reporter shall serve for a term of two years** and will be on the ~~BITE~~ **BMITE** Executive Board and the OkACTE Advisory Committee. The ~~BITE~~ **BMITE** Division will reimburse the Reporter for the cost of the web site hosting for the Division.

7. Add CTAC as abbreviation. Add term. Add Marketing for name change.

The Administrative Council (**CTAC**) Representative **shall be elected to serve a three-year term** to represent the Business, **Marketing** & Information Technology Education Division at all CareerTech Administrative Council meetings and report back to the membership of ~~BITE~~ **BMITE** when necessary.

8. Add incoming for clarification to past president. Change BITE to BMITE.

The Past President shall serve with other officers in an advisory capacity as an ex-officio member of the Executive Board and a member of the OkACTE Advisory Committee. The Past President shall also collect and compile historical information to be passed on each year to the **incoming** Past President so that ~~BITE-BMITE~~ history is preserved year to year.

C. Election of Officers

3. Name change from BITE to BMITE.

Article V. Regional Vice Presidents

- A. Election of Officers
 - 1. Name change to Business, Marketing, and Information Technology Education.
 - 2. Name change to Business, Marketing, and Information Technology Education. Remove Oklahoma Association of Career and Technology Education and replace with OkACTE.

Article VI. Executive Board

- A. Membership of Executive Board
 - 1. Remove OkACTE and replace with CareerTech (CTAC)

The Executive Board shall consist of the President, Regional Vice Presidents, President Elect, Secretary, Treasurer, Reporter, the immediate Past President, a representative from the state office, and the ~~OkACTE Career Tech~~ Administrative Council Representative (CTAC).

- B. Purpose and the Responsibilities of Executive Board
 - 1. Name change from BITE to BMITE
 - 2. Spelling correction capitalize "Board"

Article VII. Committees and Representatives

A. Standing Committees

- 1. Chairpersons of standing committees **and representatives** shall be appointed by the President with the exception of the Nominating Committee which will be chaired by the President Elect. All members of standing committees **or representatives** must be active members in BMITE.
- 2. Standing committees include Nominating **Committee**, Awards **Committee**, Policy **Committee**, Membership ~~Committee~~, Legislative **Committee**, Scholarship **Committee**, Audit Review ~~Committee~~ and Special.
- 3. Standing Representatives include Diversity Action and Benevolent.

B. Nominating Committee

- 1. Name change from BITE to BMITE
- 3. Name change from BITE to BMITE

C. Awards Committee

Delete Awards Committee from the numbered list

- 6. Spelling correction from 3 to three

D. Policies Committee

- 1. Grammar Correction with a period at the end of the sentence.
- 3. Prepare bylaw amendments and send to BMITE Reporter 30 days prior to BMITE membership vote.

E. Membership Committee

1. Name change from BITE to BMITE
4. Spelling correction from 3 to three

F. Legislative Committee

1. Name change from BITE to BMITE

G. Diversity Action Committee Representative

1. Name change from BITE to BMITE

Article VII. Special Awards

Change BITE to BMITE; add marketing to name.

BITE New Teacher of the Year.

Change BITE to BMITE; remove #4. ~~The nominee must not have previously attended an ACTE Convention~~

BITE New Professional

Change BITE to BMITE. Add #5 to read:

Add The applicant will prepare an entry in compliance with OkACTE/ACTE guidelines and submit an application online at the ACTE Awards Portal by the established deadline.

G. BITE/OkACTE Awards

Change BITE to BMITE

2. ~~BITE~~ **BMITE** will match OkACTE **one-time** stipend up to \$500 **(if funds are available)** for the award recipient to attend the next level of competition.
3. ~~BITE~~ **BMITE** will pay a stipend up to \$500 **(if funds are available)** for the New Professional to attend the ACTE National Convention if they are not one of the six recipients chose by OkACTE.

Article X. Parliamentary Authority

1. Add Marketing to the name.

Article XI. Voting By Email

B. Voting

- 4a. Section C changed to D
- 4b. remove carbon

C. Remove #3; #4 changed from EST to CST

Article XIII. Finance

A. Add budget to bylaws.

The Treasurer shall not approve any expenditure for which funds are not designated in the bylaws **budget** without the specific approval of the Executive Board.